

Woodingdean Surgery – Patient Participation Group
Eighth Meeting Minutes
26th September 2012
6.30pm – 8.00pm

Attendees

Jane Collins (Practice Manager), Denise Bartup (Secretary), Mike Randall (Chair), Wendy Palmer (Reception Manager), Mary Wheeler (Treasurer), Linda Paddock, Sam Forder, Jessica Trundle, Ruby Beaumont, Tracey Martin (Receptionist), Dr Janet Wilson (GP Partner)

Apologies

Ken Mills, Sandy Johnstone, Maureen Doo, Bernice Cummings, Kayleigh Bartup Liz.

Content

Mike opened the meeting and welcomed our speaker, Michelle Pooley, who is the Healthwatch Commissioner, from the Communities and Equality Team at Brighton & Hove City Council. She explained in detail the purpose of the new Healthwatch and what they are being commissioned to do. Michelle explained that in March the Government introduced new legislation called ‘the Health & Social Care Act 2012’. This requires each local authority to set up a new organisation called Healthwatch by April 2013. She then proceeded to explain in greater detail the workings of this new organisation. Michelle would appreciate it if every member would be kind enough to complete the Healthwatch questionnaire before the 5th of October. The online version can be found at <http://tinyurl.com/healthwatchsurvey>. There are also hard copies available from the surgery or direct from Michelle, please call for a copy on 01273 295053. Mike Randall will also be holding some hard copies for a future community event if you would like to contact him for a copy. Michelle also recommends, as do I that you have a look at the Healthwatch website which will be kept up to date with the results of the commissioning process at www.brighton-hove.gov.uk/healthwatch If you fill in the consultation survey you can also register how you would like to be involved in the future work of developing Healthwatch Brighton & Hove. In the Healthwatch Consultation document, Councillor Rob Jarrett says, “ We strongly encourage you all to participate in this consultation so that we can create a Healthwatch that works for you and your communities”.

Jane then welcomed our two new members, Ruby Beaumont and Jessica Trundle. Jane also explained to them a little bit about how the PPG works and she also stressed that both Ruby and Jessica would have an important roll to play in giving a ‘younger’ persons opinion and view. Jane then moved the meeting on and Mike took up working through tonight’s agenda.

- **Group Business** –
- **PPG Bank Account Update**

The group now has a fully operational bank account based at Lloyds Bank in Rottingdean. We have already banked £10 and following a count up of the money collected from the sale of secondhand books at the surgery there is a further £45 that Mary will bank asap. Well done to everyone in raising this amount. Our thanks, also to the Reception Staff who deal with the sale of books on our behalf.

- Fundraising ideas,

As you can see from above figures, the secondhand book sales are working really well, please continue to donate your unwanted books to the surgery or let one of the members know you have some books that need collecting and someone will arrange to pick them up.

Mike then confirmed our place at the TABLE TOP SALE in aid of Woodingdean Community Centre & Martlets Hospice. On Saturday 10th November from 10am - 12 Noon. Mike asked for volunteers to help at this event to sell the books, promote the PPG and it was also suggested that we each donate something suitable as a raffle or tombola prize. The surgery has agreed to act as a collection point for these items. Confirmed volunteers for this event are Mike Randall, Mary Wheeler and Denise Bartup. If anyone else can spare an hour or if anyone has any hand made items they could donate then please let us know as soon as possible. Denise will email the PPG members separately regarding this event to ensure everyone is aware.

Work Plan. -

Review ideas from the seventh meeting:

The group continues to build on the ideas raised from the previous meetings. There was no one item in particular raised for clarification.

- Feedback from PPG Development Session 11th Sept 2012. -:

- This event was attended by Denise, and was mainly given over to the Communities and Equality Team to explain to the various PPG member representatives about the new Healthwatch organisation. The second part of the event gave Jane Lodge an opportunity to update us on the current situation with the CCG and also to explain how the PPG movement is progressing.

- Feedback from PPG Week 10th – 14th Sept: -

- The feedback from all the parties involved in this weeklong event was really positive. The reception staff felt we had helped greatly with encouraging patients to complete the survey the practice was running. Mike, Denise and Mary all felt that the patients they had spoken to over the course of the week were keen to hear about the PPG and in particular the current situation concerning the new building and planning etc. During the week patients were asked to make a choice from a list of 5 possible themes of what they would like the PPG to base their first 'Health Promotion Event' on. The results of the simple 'smiley sticker' system places 'Women's Health' as the first choice, closely followed by 'Mental Health'. Dr Wilson pointed out that any event arranged would have to be narrowed to be more specific, as 'Women's Health' was a very wide category, i.e. there are at least three main areas ranging from, 'young women', 'middle aged women' and 'older women'. This is probably

too wide to cover as one so Jane and Dr Wilson are going to look into the possibility of picking a particular area within this theme. Denise then read out some feedback from another PPG who had organised a health event on an invitation only basis, which from feedback received had been well attended by over 50 people. This is also something that could be looked at for our first event. It was felt that whatever subject was chosen, nothing should be arranged until the New Year as to try to arrange anything on top of the coming Xmas season would be too demanding. Mike suggested that any future event should be arranged to coincide with the surgery Newsletter to ensure full coverage. Denise also added that the PPG week had given the members who attended it a fuller insight into the workings of the Practice and made them more aware of the times when promotion of the PPG would be better received, i.e. at the busiest times of the day when the surgery waiting room was most full. Wendy suggested that a really good time for the PPG to hand out leaflets and talk to patients would be during the coming flu clinics. They are to be held on Friday the 5th October from 3.30pm to 6.00pm and also Saturday the 20th October from 9.00am until 11.30am. If anyone is available to be at the surgery can they let either myself or Jane Collins know? We will then arrange for some PPG leaflets to be made available for you to give to patients. Denise will email members separately regarding this.

- Feedback from Survey Design & Research Training 17th & 19th September 2012 -:
- This was attended by Denise who gave the group feedback about survey design and planning in particular the event gave some information on the online survey tool called
- ‘Survey Monkey’. Denise is to look into registering the PPG with Survey Monkey and setting up a free account. Sam Forder is going to look into how much Survey Monkey will cost if we want to use more than the ‘free’ survey tool. This is to be made an item for the next agenda.
- Woodingdean Community Conference Saturday 6th October 10am – 1pm
- Mike is to attend this event on the Groups behalf. The event is being held at the Community Centre on Warren Road and details of the event can be found in the latest Tenants and Residents Association Newsletter. Amongst other things one of the key issues being discussed are the New Library and Medical Centre. There will also be an open forum at the end of the event for your issues and comments. Please let Mike know if you would like him to speak on your behalf.

- News from the Practice –

- New Build:

Jane and Dr Wilson gave us an update with regard to the new building.

Unfortunately the planning permission still hasn't been granted, although it has been agreed in principle. There are a couple of issues surrounding funding. Dr Wilson told us that there could be a problem with the rent re-payments if NHS funding is withdrawn as the building rent currently stands at £134, 000 per annum! There are also it seems some niggles raised by the Highway's department.

Hopefully more information will be available at the community conference on the 6th October.

Jane then read to us a letter the Practice Managers had received from the PCT stating that they had received allegations that certain PPG members had been making 'enter and view' visits to investigate certain care homes within the City? Jane didn't think that it was anything to do with our PPG and everyone at the meeting was totally unaware of any such visits taking place. Obviously this is not what the PPG movement is about and it also raises many other issues of security and confidentiality, not least the required CRB checks etc. If anyone is aware of this type of activity taking place then please let Jane know.

Jane then told us that they had received a letter from the PCT regarding an application from St Luke's Surgery, The Grand Ocean, Longridge Avenue to reduce their practice boundary. From the map provided by reducing their boundary as requested all of Woodingdean will be excluded. Existing patients living in Woodingdean who already attend this surgery will not be removed from the patient list, but if this goes ahead all new applications from Woodingdean residents will automatically be refused. Jane and the Practice Partners feel that this will only give Woodingdean residents the choice of the two practices in the Ridgway i.e. ours and the Dr Baker/Fahmy surgery. Jane is writing to the PCT to ask them to take this into consideration before making a final decision.

Mike then addressed the group regarding the fact that we have been active now for almost a year and the subject arose of the resignations and elections of a new Chair, Secretary and Treasurer. As we are still in the early stages of developing the PPG it was felt that these three main roles should remain in situ unchanged for the next 12 months i.e. Mike Randall will continue as Chair, Denise Bartup will continue as Secretary and Mary Wheeler will continue as Treasurer. All the remaining members attending seconded this. If you have any objections please raise them at the next meeting.

Mike then mentioned that he has been asked if the group would like to take over the running of the weekly 'Over 55's Club'. The general feeling was that the Group already had enough to keep it occupied but if you feel you would like to be involved with this then please let Mike know.

Items for the next agenda –

- Feedback from Community Engagement Event Training October the 4th, October the 11th and November the 5th.
- Feedback from Woodingdean Community Conference Sat 6th October.
- Table Top Sale Saturday 10th November.
- Survey Monkey Update.
- Items for December Newsletter
- News from the practice – new build

Meeting closed at 8.15pm

Date of next meeting Thursday 8th November 6.30pm to 7.30pm @ Woodingdean Surgery